

2260

07/06/07

Revised

CITY OF RIVERSIDE
HUMAN RESOURCES DEPARTMENT
CLASSIFICATION SPECIFICATION

TITLE: POLICE DETECTIVE

DEFINITION

Under general supervision, to perform specialized law enforcement and crime prevention work; to investigate crimes against persons and property; to investigate vice and narcotics violations and crimes; to investigate traffic violations and accidents; to display an awareness of, and empathy towards all persons with who they come into contact with; and to do related work as required.

REPORTS TO:

SUPERVISION RECEIVED AND EXERCISED

EXAMPLES OF DUTIES

Typical duties may include, but are not limited to, the following:

- Coordinate and conduct complete and detailed investigations of crimes involving juveniles and adults, against persons and property, and crimes involving vice and narcotics violations.
- Participate in all normal shift activities including enforcing local and State laws, issuing citations, making arrests, administering first aid, and transporting prisoners.
- Conduct follow-up traffic accident investigations including routine gathering of evidence questioning of witnesses, and apprehension of suspects.
- Prepare written investigation reports and personally appear in court to present evidence and testimony.
- Assist in the training of new employees as a field training officer in patrol or traffic a activities.
- Assist with internal and citizen complaints, conducting background investigations, maintaining complete and accurate confidential records and files, and administering polygraph examinations.
- Interview victims, complainants, and witnesses and suspects.
- Contact and cooperate with other law enforcement agencies in matters relating to the investigation of crimes and in the apprehension of offenders.
- Review reports submitted by officers.
- Supervise, train, and evaluate assigned staff.
- Serve as Acting Police Sergeant as assigned.

QUALIFICATIONS

Knowledge of:

- Police methods and procedures, including patrol, crime prevention, traffic control, investigation and identification techniques and equipment, and police records and reports.
- Departmental rules and regulations.

- _ Applicable laws and ordinances related to the apprehension, arrest, and custody of persons, admissibility and preservation of evidence, court procedure, and interviewing and interrogating.
- _ Principles and practices of supervision and training.

Ability to:

- _ Analyze situations and adopt effective courses of action.
- _ Gather, assemble, analyze, evaluate, and use facts and evidence.
- _ Interpret and apply laws and regulations.
- _ Communicate clearly and concisely, orally and in writing
- _ Use and care for firearms.
- _ Demonstrate keen powers of observation and memory.
- _ Establish and maintain cooperative relationships with those contacted in the course of work
- _ Supervise and train assigned personnel.
- _ Work overtime as required.

Education and Experience:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of the twelfth grade supplemented by 15 semester units of specialized courses in police science.

Experience: Four years experience as a sworn peace officer in law enforcement with a public agency, including completion of the current Police Officer probationary period with the Riverside Police Department. Applicants must have received an overall rating of "MEETS STANDARD" or higher on the two most recent performance evaluation reports.

MEDICAL CATEGORY: Group 3

NECESSARY SPECIAL REQUIREMENT

Possession of a valid Class C California driver's license.

CAREER ADVANCEMENT OPPORTUNITIES

FROM: Police Detective

TO: Police Sergeant